

Our recent move from the Mt. Hood Community College campus has brought a new perspective on the safety and well being of all who visit and work at the MetroEast facility. In the past, MetroEast was guided and protected by the college's policies and security staff. In the new building, such policies and procedures must be reestablished.

Fortunately, in MetroEast's 22-year history, there have been very few dangerous or inappropriate incidents. In the unlikely event that such incidents arise in the future, a new code of conduct has been established. The MetroEast Board of Directors approved the new Code of Conduct at its regular meeting March 15, 2006. The document is posted below.

If you have questions about the Code of Conduct, contact Rob Brading, Chief Executive Officer, at 503-667-8848 ext. 318, or his assistant, Charity Thompson, at 503-667-8848 ext. 316.

Code Of Conduct MetroEast Community Media

Individuals and organizations using the MetroEast Community Media facilities and channels must agree to abide by all MetroEast Community Media policies regarding the use of equipment, facility or channels. In addition, they are expected to respect the rights and dignity of the staff and other individuals in the facility. Conduct that discriminates against or degrades any person will not be tolerated. A reasonable standard of courtesy and respect must be observed. MetroEast Community Media reserves the right to restrict any person from using MetroEast Community Media facilities for violation of this or other policies that result in the disruption of MetroEast Community Media activities and operations. Parents/guardians or designees are responsible for supervising their children while in the facility. In addition to the Code of Conduct, individuals who use the MetroEast Community Media facilities and/or channels must agree to abide by the following rules in this document. Specific violations are set forth in writing in order to provide notice to all who use MetroEast Community Media facilities. They are not designed to define violations in exhaustive terms. Individuals may be accountable to both civil/criminal authorities and MetroEast Community Media for acts that constitute violations of law on or off the premises. Individuals shall be subject to disciplinary action for violation of any provision of the MetroEast Community Media policies.

The following acts are prohibited:

A. False information: Intentionally providing false information to MetroEast Community Media for the purpose of obtaining services, access to channel time, or to avoid determination of facts in accordance with any MetroEast Community Media investigation or hearing.

B. Misrepresentation: Individuals and organizations must not identify themselves as being an employee or agent of MetroEast Community Media or the funding jurisdictions unless hired by MetroEast Community Media or the jurisdictions to perform a specific service.

C. Destroying or damaging property: Intentionally and/or recklessly destroying or damaging MetroEast Community Media property or the property of others on MetroEast Community Media premises or at MetroEast Community Media-sponsored events or activities.

D. Drugs/alcoholic beverages: Use, possession or distribution of any controlled substance, illegal drug, or alcoholic beverage on MetroEast Community Media premises or at MetroEast Community Media-sponsored events. Appearance at any MetroEast Community Media-sponsored event while intoxicated or under the influence of a controlled substance will be considered a violation. Alcohol may be permitted at certain organizational events with prior written consent from the Chief Executive Officer.

E. Weapons, firearms, explosives and dangerous chemicals: Use or possession of any weapon, explosives, dangerous chemicals, substances or instruments or other weapons, as defined by state law, which may be used to inflict bodily harm on another individual or damage upon MetroEast Community Media premises or MetroEast Community Media-sponsored events. Exceptions may be made for displays or demonstrations in conjunction with bona fide productions, for which prior permission has been granted by MetroEast Community Media's Chief Executive Officer.

F. Harassment, threats and/or physical harm: Threatening, intimidating or harassing another with intent to substantially harm the person with respect to his or her physical safety or mental health. This includes causing physical harm to any person or property on MetroEast Community Media premises or at any MetroEast Community Media-sponsored activity or causing reasonable apprehension of such harm to another person. Verbal or written threats of violence will be taken seriously. Individuals making threats toward MetroEast Community Media or any individual in the facility or at a MetroEast Community Media-sponsored event will be escorted from the premises and banned from the MetroEast Community Media facilities.

G. Disrupting MetroEast Community Media functions: Intentionally and/or recklessly interfering with the normal MetroEast Community Media operations or with MetroEast Community Media-sponsored activities.

H. Smoking: Tobacco and other substances may not be smoked inside the MetroEast Community Media facilities.

I. Theft or conversion: Deprivation of another person's property including MetroEast Community Media property or services without that individual's or MetroEast Community Media's authorization.

J. Use of MetroEast Community Media name/logo: Unauthorized use of the MetroEast Community Media logo, name, indicia, motto, mission statement, symbols or other materials generated by MetroEast Community Media for any purpose without prior consent by MetroEast Community Media's Chief Executive Officer.

K. Inappropriate Behavior: Engaging in lewd, indecent, erotic or obscene behavior on MetroEast Community Media premises or at MetroEast Community Media-sponsored activities.

L. Unlawful acts: Engaging in any unlawful act while on MetroEast Community Media premises or while participating in a MetroEast Community Media-sponsored event or activity.

M. Trespassing: Unauthorized entry into restricted areas.

3/15/06