



MetroEast Community Media  
 (formerly Multnomah Community Television)  
 829 NE 8th Street  
 Gresham, OR 97030  
 (503) 667-8848 x340  
 FAX (503) 667-7710

# Community Hotline Registration

**Important:** Please Fax or send to Hotline no later than the Friday prior to your scheduled appearance

Organization \_\_\_\_\_

Mailing address \_\_\_\_\_

Contact name \_\_\_\_\_ Phone \_\_\_\_\_

Date of Show \_\_\_\_\_ E-mail \_\_\_\_\_

Total number of people appearing on your segment? **No more than 3** (circle) 1 2 3

Since the information you provide in this box **will be shown on TV**,  
**please type or print clearly** and **make sure that spelling is accurate.**

A. **Program Participant #1 Name** \_\_\_\_\_

*Title and Organization* \_\_\_\_\_

**Program Participant #2 Name** \_\_\_\_\_

*Title and Organization* \_\_\_\_\_

**Program Participant #3 Name** \_\_\_\_\_

*Title and Organization* \_\_\_\_\_

B. **“For more information about** \_\_\_\_\_ (organization or event)

**contact** \_\_\_\_\_ (person’s name or organization)

**at** \_\_\_\_\_ (phone) \_\_\_\_\_ (web site)”

Special Technical Needs (Check items you will use in your segment)

**Showing a Videotape** (please circle format) SP speed only: VHS/SVHS DVCAM/miniDV (length) \_\_\_\_\_

\*note: if you are bringing a tape, please cue it to the start point and describe below when you plan to show it.

**Easel**

**Other** (please specify) \_\_\_\_\_

Will you accept live phone calls? (circle) yes no

Please describe what you have planned for your segment. \_\_\_\_\_

\_\_\_\_\_

Have you used the *Communty Hotline* service before? (circle) yes no